AGENDA, 2014

Date:	Tuesday 8 th April 2014
Location:	Ira Raymond Exhibition Room , Barr Smith Library, University of Adelaide
Time:	6:00 pm to 8:30 pm
Email address for notifications:	fsp@iterconsulting.com.au

Please use the email address above to notify:

- your attendance or apology
- any business you would like considered for the agenda (by 5 pm 31/03/2014)
- any questions about or proposed amendments to the motions before the meeting
- advice of your intention to be nominated for election to the management committee (signed forms to be brought to the meeting)

Please note that any new business or proposed amendment to the motions will need to be notified in advance.

Acceptance of any business not notified in advance will be solely at the discretion of the chairperson of the meeting.

AGM Papers can be read or downloaded from the Friendly Street Poet's website www.friendlystreetpoets.org.au. Please note that it will be assumed that papers have been read by members attending the meeting.

AGM PAPERS:

- AGM notice & invitation letter
- Agenda
- Minutes of 2013 AGM
- Convenor's Report
- Treasurer's Report
- Auditor's Report (finalised)
- Governance Review Report (ready by 10/03/14)
- Summary of motions
- Nomination for election to the committee of management

Please note that full descriptions and discussions associated with the special motions are provided in the papers.

AGENDA

	Agenda l	ltem	Responsible	Schedule
1.		for nominations for election to the committee of	Paul Wilkins	6:00 pm
2.	2. Welcome		Paul Wilkins	6:10 pm
3.				
4.	Appointm	ent of Minutes Secretary for the AGM		
5.	Apologies		Chairperson	6:20 pm
6.	Identificat	tion of Proxy Votes		
7.	Confirmat	ion of Previous Minutes		
	Motion:	That the membership accept the minutes as presented as a true and accurate record of the AGM, 2013. Moved: Seconded:		
8.	Convenor	's Report and questions	Paul Wilkins	6:30 pm
	Motion:	That the membership accepts the Convenor's Report as tabled before the meeting and thanks the Convenor for his work. Moved: Seconded:		
	Motion:	That the membership acknowledges the significant contribution of Mike Hopkins who assumed the role of Convenor following the AGM 2013 and held that office until late in 2013. Moved: Seconded:		
9.	Treasurer	's Report and questions	Sue Reece	6:45 pm
10.	Auditor's	Report and questions		
	Motion:	That the membership accepts the Treasurer's report and the Auditor's report as tabled and confirms their acceptance that the reports are a true and accurate record of FSP finances for the financial year January to December 2013. Moved: Seconded:		
	Motion:	That the membership acknowledges the work of Sue Reece and thanks her for fulfilling the duties of		

	Agenda I	tem		Responsible	Schedule
N	Motion:	-	Seconded: o acknowledges the work of and agh in her role of treasurer of the		
11. A	. Appointment of an Auditor				
٨	Motion:	·	appoints "Name" as auditor for the financial year January to Seconded:		
		ce Review Report and resentation of Manago	questions ement Committee's policies	Geoff Roe- Phillips	7:00pm
New	Business	5			
i	a. Meml	pership Subscriptions		Paul Wilkins	7:30 pm
٨	Motion 1:	recommendation to s membership of the a			
		• • • •	organisational membership.		
	Moved:	• • • •	•		
		• • • •	organisational membership.	Geoff Roe- Phillips	7.:40 pm
ì	b. Specia	and \$20 per annum, of all Motions Definitions The Management Comembers the adoption deletions and addition the Constitution as id Specifically: • replacing 'board' • adding 'subcommous adding 'members' • adding 'AGM'	Seconded: mmittee recommends to the on of the following changes, ns to definitions (as relevant) of lentified in the notes below. with 'committee of management'		7.:40 pm

Agenda Item		Responsible	Sched	
Motion 2:	Numbering, titles and formatting Management Committee recommends to the ment the adoption of the following changes, deletions a additions to the numbering, clause titles and formatting of the constitution to the degree neces to incorporate all of the alterations made to the Constitution associated with these motions.	nd		
Moved:	Seconded:			
Motion 3:	 Objects and values Management Committee recommends to the memorate the adoption of: the alteration of the Objects of the constitution replacing Clause 3. (2007) version with Clause 3 (Proposed); and the inclusion of the new Clause 4. Values (Proposed) as identified below. 	n by		
Moved:	Seconded:			
	Powers of the association, powers of the committee of management, vacating office, minutes, prohibite winding up, rules and appointment of officers. Management Committee recommends to the ment the adoption of the following changes, deletions a additions to constitution in order to align the constitution with the Model Constitution (the recommended example) published by the Attorney General's Department of the Government of South Australia. The specific changes are described in the table below:	nbers nd		
	Powers of the association, powers of the committee of management, vacating office, minutes, prohibite winding up, rules and appointment of officers. Management Committee recommends to the ment the adoption of the following changes, deletions a additions to constitution in order to align the constitution with the Model Constitution (the recommended example) published by the Attorney General's Department of the Government of South Australia. The specific changes are described in the	nbers nd		
Motion 4:	Powers of the association, powers of the committee of management, vacating office, minutes, prohibite winding up, rules and appointment of officers. Management Committee recommends to the memoral the adoption of the following changes, deletions a additions to constitution in order to align the constitution with the Model Constitution (the recommended example) published by the Attorney General's Department of the Government of South Australia. The specific changes are described in the table below:	nbers nd y n		

Agenda I	tem	Responsible	Schedule
Motion 6:	Membership subcommittee Management Committee recommends to the members the adoption of the following changes to allow for the creation of a membership subcommittee which will include member representatives and will be responsible for: • reviewing membership forms and formally approving applicants as members • maintaining an accurate membership roll • managing any grievances or concerns regarding misconduct.		
Moved:	Seconded:		
Motion 7:	 Management committee terms, quora and disqualification Management Committee recommends to the members the adoption of the following changes to enable the following: two year terms for elected Management Committee members; and establish a one off mechanism to enable 50% of the board elected for a two year term to retire at the 2015 AGM and therefore enabling a rotation each year by which half of the board are up for reelection; remove redundant references to the inaugural general meeting simplify the nomination process for those wishing to stand for management committee positions; remove the casting vote of the chairperson: and clarify the number of members required for a quorum based on a percentage of positions occupied rather than a defined number. 		
	Financial reporting Management Committee recommends to the members adopting the following changes relating to financial reporting: • removing the requirement for compulsory auditing of the annual accounts by a registered auditor; • requiring that the annual accounts be submitted to an independent accountant for review; • changing the organisation's financial year to		

Agenda I	tem			Responsible	Schedule
	annual accounts a	nagement committee have the audited when required to do so sement with a third party (e.g. a ing).	-		
Moved:		Seconded:			
Motion 9:	adopting the following facilitation and manasthe association, special removing the redinaugural meeting aligning the clause explicitly detailing and explicitly detailing and changing the numbers (5%) rate (currently 12); and (currently 12); and reducing the notion minimum of 28 days dependently of the meeting; are providing for a minimum of 28 days dependently in the meeting; are providing for a minimum of 28 days dependently in the meeting; are clarifying arranged for decision making providing a mechanic management of the meeting of the me	ttee recommends to the membring changes relating to the gement of general meetings of ifically: undant references to the g; and es to the Model Constitution; a g standing orders for the AGM; where of requisitioners for calling eeting to a percentage of her than a specific number of the periods for meetings from the ays to either a minimum of 21 draining on the nature of the busine and eeting which commences ome quorate under specific and ments for ballots and processes	and g a he ays ess		
Moved:		Seconded:			
3. Election of	f Committee members			Chairperson	8:00 pm
Motion:	Motion: That the membership acknowledges that "Names" have been duly appointed according to the rules of the association to be members of the management committee for the term defined in the constitution.				
Moved:		Seconded:			
4. Any Other	Business (by prior not	ification to the chair)		Chairperson	8:15 pm
5. Meeting C	lose			Chairperson	8:30 pm