
AGENDA, 2014

Date:	Tuesday 8 th April 2014
Location:	Ira Raymond Exhibition Room , Barr Smith Library, University of Adelaide
Time:	6:00 pm to 8:30 pm
Email address for notifications:	fsp@iterconsulting.com.au

Please use the email address above to notify:

- your attendance or apology
- any business you would like considered for the agenda (by 5 pm 31/03/2014)
- any questions about or proposed amendments to the motions before the meeting
- advice of your intention to be nominated for election to the management committee (signed forms to be brought to the meeting)

Please note that any new business or proposed amendment to the motions will need to be notified in advance.

Acceptance of any business not notified in advance will be solely at the discretion of the chairperson of the meeting.

AGM Papers can be read or downloaded from the Friendly Street Poet's website www.friendlystreetpoets.org.au. Please note that it will be assumed that papers have been read by members attending the meeting.

AGM PAPERS:

- AGM notice & invitation letter
- Agenda
- Minutes of 2013 AGM
- Convenor's Report
- Treasurer's Report
- Auditor's Report (finalised)
- Governance Review Report (ready by 10/03/14)
- Summary of motions
- Nomination for election to the committee of management

Please note that full descriptions and discussions associated with the special motions are provided in the papers.

<i>Agenda Item</i>	<i>Responsible</i>	<i>Schedule</i>								
<p>Motion 2: Numbering, titles and formatting Management Committee recommends to the members the adoption of the following changes, deletions and additions to the numbering, clause titles and formatting of the constitution to the degree necessary to incorporate all of the alterations made to the Constitution associated with these motions.</p> <table border="1" data-bbox="244 551 1027 604"> <tr> <td>Moved:</td> <td>Seconded:</td> </tr> </table> <p>Motion 3: Objects and values Management Committee recommends to the members the adoption of:</p> <ul style="list-style-type: none"> • the alteration of the Objects of the constitution by replacing Clause 3. (2007) version with Clause 3. (Proposed); • and the inclusion of the new Clause 4. Values (Proposed) as identified below. <table border="1" data-bbox="244 1016 1027 1070"> <tr> <td>Moved:</td> <td>Seconded:</td> </tr> </table> <p>Motion 4: Powers of the association, powers of the committee of management, vacating office, minutes, prohibition, winding up, rules and appointment of officers. Management Committee recommends to the members the adoption of the following changes, deletions and additions to constitution in order to align the constitution with the Model Constitution (the recommended example) published by the Attorney General’s Department of the Government of South Australia. The specific changes are described in the table below:</p> <table border="1" data-bbox="244 1550 1027 1603"> <tr> <td>Moved:</td> <td>Seconded:</td> </tr> </table> <p>Motion 5: Membership (types and rights) Management Committee recommends to the members the adoption of the following changes to allow for greater clarity regarding the types of membership for the association and the rights and responsibilities associated with membership.</p> <table border="1" data-bbox="244 1908 1027 1962"> <tr> <td>Moved:</td> <td>Seconded:</td> </tr> </table>	Moved:	Seconded:	Moved:	Seconded:	Moved:	Seconded:	Moved:	Seconded:		
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<p>Motion 6: Membership subcommittee Management Committee recommends to the members the adoption of the following changes to allow for the creation of a membership subcommittee which will include member representatives and will be responsible for:</p> <ul style="list-style-type: none"> • reviewing membership forms and formally approving applicants as members • maintaining an accurate membership roll • managing any grievances or concerns regarding misconduct. <table border="1" data-bbox="244 696 1027 750"> <tr> <td data-bbox="244 696 647 750">Moved:</td> <td data-bbox="647 696 1027 750">Seconded:</td> </tr> </table> <p>Motion 7: Management committee terms, quora and disqualification Management Committee recommends to the members the adoption of the following changes to enable the following:</p> <ul style="list-style-type: none"> • two year terms for elected Management Committee members; and • establish a one off mechanism to enable 50% of the board elected for a two year term to retire at the 2015 AGM and therefore enabling a rotation each year by which half of the board are up for re-election; • remove redundant references to the inaugural general meeting • simplify the nomination process for those wishing to stand for management committee positions; • remove the casting vote of the chairperson: and • clarify the number of members required for a quorum based on a percentage of positions occupied rather than a defined number. <table border="1" data-bbox="244 1563 1027 1617"> <tr> <td data-bbox="244 1563 647 1617">Moved:</td> <td data-bbox="647 1563 1027 1617">Seconded:</td> </tr> </table> <p>Motion 8: Financial reporting Management Committee recommends to the members adopting the following changes relating to financial reporting:</p> <ul style="list-style-type: none"> • removing the requirement for compulsory auditing of the annual accounts by a registered auditor; • requiring that the annual accounts be submitted to an independent accountant for review; • changing the organisation’s financial year to January – December 	Moved:	Seconded:	Moved:	Seconded:		
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<ul style="list-style-type: none"> • requiring the management committee have the annual accounts audited when required to do so by a contract or agreement with a third party (e.g. as a condition of funding). <div style="border: 1px solid black; display: flex; justify-content: space-between; padding: 2px;"> Moved: Seconded: </div> <p>Motion 9: Modifications to General Meetings Management Committee recommends to the members adopting the following changes relating to the facilitation and management of general meetings of the association, specifically:</p> <ul style="list-style-type: none"> • removing the redundant references to the inaugural meeting; and • aligning the clauses to the Model Constitution; and • explicitly detailing standing orders for the AGM; and • changing the number of requisitioners for calling a special general meeting to a percentage of members (5%) rather than a specific number (currently 12); and • reducing the notice periods for meetings from the minimum of 28 days to either a minimum of 21 days or 14 days depending on the nature of the business of the meeting; and • providing for a meeting which commences inquorate to become quorate under specific circumstances; and • clarifying arrangements for ballots and processes for decision making; and • providing a mechanism for an organisational member to cast one vote through its delegate. <div style="border: 1px solid black; display: flex; justify-content: space-between; padding: 2px;"> Moved: Seconded: </div>		
13. Election of Committee members	Chairperson	8:00 pm
<p>Motion: That the membership acknowledges that “Names” have been duly appointed according to the rules of the association to be members of the management committee for the term defined in the constitution.</p> <div style="border: 1px solid black; display: flex; justify-content: space-between; padding: 2px;"> Moved: Seconded: </div>		
14. Any Other Business (by prior notification to the chair)	Chairperson	8:15 pm
15. Meeting Close	Chairperson	8:30 pm